Meeting Title |Minutes

## Meeting date | time May 3, 2019 | 12:00pm | Meeting location Main Lobby

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| Meeting called by | Dr. Terry Jack |
| Type of meeting | Board Meeting |
| Facilitator | Cynthia McCauley |
| Note taker | Kathy Barr |
| Timekeeper | Alicia Dean |

 | Dr. Jack, Cynthia McCauley, Jimmy Barr, Kathy Barr, Nelson Scott, Alicia Dean |

# Agenda topics

## Time allotted | 10 min. | Agenda topic Minutes | Presenter Kathy Barr

Minutes submitted by Nancy Boyd. The minutes were read to the board members and motion to approve the minute without changes was motioned by Kathy Barr, second by Nelson Scott.

Conclusion: Motion carries unanimously.

## Time allotted | 15 min. | Agenda topic Financials | Presenter Jimmy Barr

The financials for the previous month were discussed and read by Jimmy Barr. Discussions centered on the lost revenue from lower FTE following the storm. Requests a visit from SFS again for a financial

## Time allotted | 5 min. | Agenda topic Letter of Delegation| Presenter Dr. Jack

Discussion: Dr. Jack presents the Letter of Delegation to grant paperwork for Florida FEMA funding. Jimmy Barr makes a motion for Dr. Jack to sign the Letter of Delegation, Nelson Scott seconds.

Conclusion: Motion carries unanimously.

## Time allotted | 10 min. | Agenda topic Chautauqua Property Transfer| Presenter Dr. Jack

Discussion: A discussion was had about hosting a signing day event for the Chautauqua Adult Program and Charter School to transfer ownership to the Charter School. Discussions will continue at the next board meeting.

## Time allotted | 10 min. | Agenda topic Travel| Presenter Cynthia McCauley

Discussion: Chautauqua had an incredible journey to New Zealand. Students loved the adventure. Excellent adventure in Cyprus. Students will again travel to Ireland for the International Summer College program with University College Cork.

## Time allotted | 10 min. | Agenda topic Governance Training| Presenter Cynthia McCauley

Discussion: We will complete the online training the day of the property transfer. Board is also requesting in person governance training at the Chautauqua Institution during summer in-service.

## Time allotted | 10 min. | Agenda topic Chautauqua NY| Presenter Cynthia McCauley

Discussion: Chautauqua will return to the Chautauqua Institution this year. The that has been reserved for the last 10 years will be used again. The house will be reserved for weeks 4, 5, and 6.

## Time allotted | 5 min. | Agenda topic Grants| Presenter Cynthia McCauley

Discussion: Mary Pat has been awarded three grants, one of which is $9000, for the purchase of a new kiln from the Rotary Club.

## Time allotted | 1 min. | Agenda topic Closing| Presenter Dr. Jack

Discussion: Motion to close the meeting by Dr. Jack. Nelson Scott seconds.

Conclusion: Motion carries unanimously. Meet end at 1:15 pm.